

## MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

**DATE: NOVEMBER 24<sup>TH</sup>, 2015**

**MEMBERS PRESENT: PASZAK, TIMMONS, CUSHING, JENSEN, HOLEWINSKI**

**ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, JOLIN/ HIGHWAY & SOLID WASTE DEPARTMENTS, CHARBARNEAU/LRES**

The following matters were taken up to wit:

1. Paszak called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Timmons/Cushing to approve the agenda. Items may be taken out of order at the discretion of the Chairman. All ayes.
3. **Motion:** Cushing/Holewinski to approve the minutes of the Public Works/Solids Waste meeting on November 12<sup>th</sup>, 2015. All ayes.
4. **Motion:** Holewinski/Cushing to approve Highway vendor vouchers # 714-747 for a total of \$553,976.03. All ayes
5. **Motion:** Timmons/Holewinski to approve the highway line item transfers as presented. All ayes
6. Bennett presented the Committee with a current employee flow chart for the Highway Department and the Solid Waste Department, as well as, his vision of a future flow chart. Holewinski asked if the Highway Shop Superintendent was a working shop superintendent. He also asked if the Solid Waste Superintendent was a working position. Questions were asked about the McNaughton inmates and the Oneida County Huber inmates. Bennett listed the Committee's the Highway Commissioner sits on, and answered questions as to how often, what was expected, and where these meetings were held. There also discussion about forming a sub-committee for ATV/UTV usage on county roads. It is anticipated that an ATV Council will be formed and the Committee feels that many of the ATV route problems will be resolved with the ATV clubs working together.
7. Charbarneau discussed Highway Commissioner job descriptions from other counties and educational requirements. The Oneida County Highway Commissioner job description was provided for the Committee to review. The job description includes the Solid Waste Director responsibilities. Holewinski asked Charbarneau for copies of the job descriptions and pay scale information for all management positions for both departments. The Committee will review the information and meet in closed session at the next meeting in order to discuss in detail.
8. **Motion:** Cushing/Timmons to approve the Bridge Aid Resolution for the Town of Lynne. All ayes.
9. **Motion:** Cushing/Timmons to approve the Bridge Aid Resolution for the Town of Three Lakes. All ayes
10. **Motion:** Holewinski/Cushing to approve Solid Waste vendor vouchers for a total of \$14,472.26. All ayes
11. Operational Discussion:

- Bennett opened a discussion on the complaints received on ride-ability of Highway J. The engineering firm agreed it was not the contractor's best work, but that Ride Control was not put into the specifications. Much discussion was then held on the hiring of the Engineering firm and that this needs to be recorded and remembered when it comes to hiring an engineering firm for future projects. Committee members who have not yet traveled the new road will do so. Committee will decide if and/or how they want to pursue this matter at a later date.
- Bennett reported that two new full-time employees have been hired and will be starting next week. A new LTE was hired and has begun working and has been doing a great job.

12. Future Meeting dates:

- Wednesday, December 9<sup>th</sup>, 2015 at 8:00 am
- Wednesday, December 30<sup>th</sup>, 2015 at 8:00 am

13. Future Agenda Items:

- Hwy J
- Highway Commissioner job description

14. No public comment.

15. **Motion:** Timmons/Cushing to adjourn at 8:55 am. All ayes.

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Committee Chairperson

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Committee Secretary