

Administration Committee
April 19, 2016
Minutes

Committee members present: Chairman David Hintz, Ted Cushing, Robb Jensen, Bob Mott and Sonny Paszak.

Others present: Brian Desmond (Corporation Counsel), LuAnn Brunette (Buildings & Grounds) and Kerri Ison (recording secretary).

Call to order and Chairperson's announcements:

- Chairman David Hintz called the meeting to order at 9:00 a.m. in Committee Room #1, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda:

- Motion by Jensen/Mott to approve today's agenda. All ayes; motion carried.

Consider and approve the County Risk Manager's recommendations concerning insurance requirements in various contracts: Desmond presented the following:

- Automated Logic Retro-Commissioning project: contract to upgrade HVAC system at the Law Enforcement Center. Recommendations: comprehensive general liability single limit of \$1 million, bodily injury and property damage and statutory worker's compensation limits. Brunette noted an estimated savings of \$6,000/month in gained efficiencies, with a four-year pay back. Discussion followed.

Motion by Cushing/Pasazk to approve the County's Risk Manager's recommendations as present. All ayes; motion carried.

Public comment: None.

Items to be included on next agenda:

- Nothing additional.

Adjournment: Motion by Mott/Jensen to adjourn at 12:08 p.m. All ayes; motion carried.

Respectfully submitted,

Kerri Ison

Kerri Ison, Recording Secretary



David Hintz, Chair