

**Administration Committee
May 23, 2016
Minutes**

Committee members present: Chairman David Hintz, Ted Cushing, Billy Fried Robb Jensen, Bob Mott (9:50 a.m.).

Others present: Margie Sorenson (Finance Director) and Kerri Ison (recording secretary).

Call to order and Chairperson's announcements:

- Chairman David Hintz called the meeting to order at 9:30 a.m. in the First Floor Conference Room, of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda:

- Motion by Cushing/Jensen to approve today's agenda. All ayes; motion carried.

Consider and approve the County Risk Manager's recommendations concerning insurance requirements in various contracts: Desmond presented the following:

- US Bank Deposit Agreement Insurance: agreement for US Bank (Minocqua Branch) to be a collection point for county property taxes. They are not required to have the standard insurance limits. The Risk Assessor indicated they only need to have banker's bond insurance and name Oneida County as an additional insured on the certificate.

Motion by Jensen/Cushing to approve the County's Risk Manager's recommendation concerning insurance requirements for US Bank Deposit Agreement Insurance. All ayes; motion carried.

Closed session: Motion by Cushing/Fried to enter into closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e), deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. A roll call vote will be taken to return to open session. (Topics: (a) Investment Advisor proposal evaluations. Roll call vote: Cushing-aye; Jensen-aye; Fried-aye; and Hintz-aye. Motion carried. Sorenson and Ison remained.

Motion by Cushing/Fried to return to open session. Roll call vote: Mott-aye; Cushing-aye; Jensen-aye; Fried-aye; and Hintz-aye. Motion carried.

Announcement of any action taken in closed session: Chairman Hintz announced a motion was made and passed in closed session to seek a contract with PMA for Committee evaluation.

Public comment: None.

Items to be included on next agenda:

- Nothing additional.

Adjournment: Motion by Jensen/Fried to adjourn at 11:05 a.m. All ayes; motion carried.

Respectfully submitted,

Kerri Ison

Kerri Ison, Recording Secretary

D. Hintz

David Hintz, Chair