

**HEALTH & AGING COMMITTEE MEETING MINUTES**  
**July 14, 2016**

**COMMITTEE MEMBERS PRESENT:** Bob Mott, Carol Pederson, Tom Kelly, Ed Hammer, Bill Freudenberg, Jackie Cody, Marge Saari, Barbara Young, Ann Ovsak

**COMMITTEE MEMBERS ABSENT/EXCUSED:** Dr. Amy Slette

**COMMITTEE MEMBERS ABSENT/UNEXCUSED:** None.

**STAFF PRESENT:** Linda Conlon, Tricia Brewer, Dianne Jacobson, Dawn Johnson, Marta Koeling, , Nichole Peplinski

**OTHERS PRESENT:** Jim Altenburg Vilas & Oneida Transit Manager

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**Aging:**

Call to order Meeting called to order by Chairperson Bob Mott at 9:00 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Jackie Cody, seconded by Nancy Brisse to approve today's agenda. All ayes, motion carries.

Public comment/communications: None

Transit Commission Update:

- Bus Sublease- The sublease agreement from the state requires a time period. Jacobson suggested this committee approve a five year lease for the two used vehicles we purchased for the Transit Commission.

Motion made by Ed Hammer, seconded by Margie Saari to approve the sublease of the Oneida County Buses to the Transit Commission for a term of five years. All ayes, motion carries.

- Non-Oneida County drivers- Jacobson is continuing to work with Corporation Council to draft an agreement that could allow non-Oneida County drivers (Transit Commission employees) to drive the Oneida County buses. Currently the Department on Aging is willing to add additional LTE Oneida County drivers to expand the Transit Commission's ability to use our vehicles. Eventually, the Transit Commission will take over subleasing/operating all of our current 3 vehicles and employing all drivers. However, our tenured employees would risk loss of important benefits if we transferred them now.

Copy of River News and Lakeland Times articles from July 12, 2016 article titled "Oneida-Vilas Transit Commission hears proposal from DisCab." was distributed. The Transit Commission currently pays its part time employees at the rate of \$12.50 where the Oneida County Bus Drivers LTE rate is \$10.50. This will have to be discussed further with LRES to see how the gap between the two wage rates can be resolved.

Discussion only, no action taken.

s.85.21 funding for Headwaters Inc.: Jacobson distributed a document that outlined 2016 transportation funding. The funding for Headwaters Inc. has been approved on a month-by-month bases up to this point. Headwaters has received \$10,758 year-to-date which is equivalent of half of the allocation they would have received in 2016. Funding does not remain to continue these monthly payments. Motion made by Jackie Cody, seconded by Nancy Brissee to end 85.21 funding to Headwaters, Inc effective June 30, 2016. All ayes, motion carries.

Lakeland Senior Center Update: Lakeland Retirement Board has hired a half-time Program Director. She has past experience managing a senior center in California. Dianne Jacobson met with the new Program Director and Jacobson believes that she will bring positive energy and experience to the Senior Center's operations. Discussion only, no action taken.

Holy Family Catholic Church Meal Site: Dianne Jacobson met with Father Arron and Leann Nighbor from Holy Family Church. Holy Family conveyed that having the meal site there is working out well. Holy Family presented at this meeting some of the costs that they have incurred in the past year of hosting the meal site. Jacobson asked that the commission make a motion to pay to the Holy Family Catholic Church \$1200.00 for the past costs that they have incurred in the past year for garbage removal, chemicals for dishwashers and floor cleaners, along with the coffee that they have been providing the meal participants. Coffee is not a part of the meal program due to the fact that it has no nutritional value; therefore the cost of the coffee is not covered.

Motion made by Nancy Brissee, seconded by Carol Pederson to send a one-time payment of \$1,200.00 to Holy Family Catholic Church to cover the costs that they have incurred in the past year for chemicals and trash removal. Starting with July 2016, send a monthly payment of \$ 105.00 to cover the cost of chemicals and trash. After discussion, it was noted that the cost for trash was only based on a 4 week month (and not 4.3 week month), Nancy Brissee amended

her motion, seconded by Carol Pederson to a monthly payment of \$100.00 to cover the costs. All ayes, motion carries.

ADRC Specialist LTE-Reclassification: Jacobson explained a request she made to the ADRC Executive Committee to request that our LTE 64% ADRC Specialist be made a permanent part-time position (eligible for 64% of vacation, holidays and health benefits). The current LTE has been in this position for one year and the need and demographics support this permanent position. Bob Mott asked if there is a Dementia Care Specialist in the ADRC of the Northwoods. Dianne Jacobson replied no, there are only a few in the entire state and funding is currently not available for these positions. The *Speakers Dementia Task Force* is going to be working on legislation for this funding during the next state Legislative session. Bob Mott requested that the Commission members contact Senator Tom Tiffany to relay the need for a Dementia Care Specialist in our area.

Motion made by Jackie Cody, seconded by Margie Saari to approve the reclassification of the ADRC Specialist from LTE to a permanent part-time position pending approval of the ADRC Board. All ayes, motion carries.

Bus Driver-reclassification: Tabled until next meeting.

Efficiency Team Report: Jacobson presented the Department on Aging Team Efficiency report. The efficiency report ranks the services provided by the department and its impact on the community. The Department on Aging is broken down into 9 programs ranked by importance and impact on the community as follows: (1) Meals on Wheels, (2) Congregate Nutrition, (3) Transportation, (4) Aging & Disability Resource Center, (5) Elder Benefit Specialist, (6) Information and Assistance, (7) Senior Center & Volunteer Coordination, (8) Administration, (9) Provider Accounts. If in the event of budget cuts these programs are looked at to see what can be cut from the programs and how it would affect the public it serves. Item (L) Does the program support the health of general public? Is rated as follows: 1 = no, 2 = yes, indirectly or 3= yes, directly. This item was ranked 1=no for all programs. After reviewing the Efficiency Team Report both Bob Mott and Tom Kelly felt that item (L) does support the health of general public indirectly with the exception on Administration. Therefore all of the other 8 programs should be ranked a 2= yes, indirectly. Motion made by Bob Mott, seconded by Tom Kelly to change the ranking of item (L) from a 1= No to a 2=Yes, indirectly with the exception of Administration. After discussion, committee members Ed Hammer and Nancy Brisse disagree with ranking item (L) a 2= yes, indirectly and feel they do not support the health of the general public.

Motion made by Tom Kelly, seconded by Jackie Cody to approve the Efficiency Review Report, 6 ayes, 2 nays motion carries.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval.

Motions made by Nancy Brisse, seconded by Margie Saari to approve the vouchers, purchase orders as presented.

Motion made by Ed Hammer, seconded by Tom Kelly to approve the line items as presented.

All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Legislative Update: Jacobson presented handouts from GWAAR (Greater Wisconsin Agency on Aging Resources) covering the Aging Advocacy Day. Discussion only, no action taken.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, Holy Family Catholic Church, ADRC Specialist LTE Reclassification, Bus Driver Reclassification, Efficiency Team Report and all other usual agenda items.

Public comment/communication: None

## HEALTH & AGING:

Minutes of June 9, 2016 Meeting: Motion made by Ed, seconded by Bill to approve minutes of June 9, 2016 meeting. All ayes motion carried.

Date/Time/location of next meeting: Regular meeting scheduled for **August 11<sup>th</sup>, 2016** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Commission on Aging will meet at approximately 10:00 a.m. on the second floor as well.

Health and Aging issues: None

## HEALTH

Public comment/communications: Linda introduced Ann Osvak, MSN, BSN, RN. Ann is our new Board of Health member and replaces Marge Saari. Introductions made by BOH members.

Communicable Diseases:

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Campylobacteriosis (food poisoning)	2	
Chlamydia	3	3
Cryptosporidiosis (intestinal parasites)	1	0
E-Coli, Shiga Toxin-Producing (STEC)	1	1
Ehrlichiosis/Anaplasmosis Invasive Disease (Tickborne Disease)	8	7
Giardiasis (waterborne parasitic disease)	1	1
Haemophilus Influenzae, Invasive Disease	1	1
Hepatitis B, Unspecified	1	1
Hepatitis C, Chronic	1	0
Lyme Disease	8	6
Lyme Laboratory Report	12	0
Metal Poisoning (Non-Lead)	1	0
Mumps	1	0
Pertussis (Whooping Cough)	3	0
Salmonellosis	1	1
Varicella (Chickenpox)	1	0

Health Hazards: A short discussion followed regarding the definition of solid waste. Linda explained it is garbage that a citizen has allowed to build up outside or inside their residence instead of disposing of it, usually cost is a factor.

<u>Hazard Description</u>	<u>New</u>	<u>Existing</u>
Air Quality		
Animals	2	3
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing		

Lead Hazards		3
Meth		1
Mold	3	1
Noxious Smoke/Fumes		1
Occupational Hazard		
Other Environmental Hazard		
Radiation Hazard		
Radon		
Sewage Disposal System		
Sewage		
Solid Waste/Garbage		2
Water Quality		
Subtotal	5	11
New Cases Closed	0	
Total Open Cases	5	+11
Grand Total		<b>16 cases</b>

Legislative Update – Wisconsin is one of the lowest funded states for Public Health. The Wisconsin Area Local Health Departments and Boards and the Wisconsin Public Health Association will be asking legislators for some funding for Communicable Disease follow up and infrastructure. We did ask previously and were denied, but we feel this is good timing due to being a budget year. Also, because it's election year, the tobacco program is talking to legislators about tobacco issues.

Discussion about tobacco self-serve machines and e-cigarettes. At this time there is juice that goes with the e-cigarettes without nicotine in it and for this reason we are not conducting e-cigarette checks.

Outreach/Communication Report – Two hand-outs were distributed. The first reported the Health Department's media and outreach such as the number of blogs, Facebook posts, press releases, Board of Health Meetings, Interviews and Health Fairs have been created/attended during the timeframe of June 9, 2016 through July 12, 2016. The second reported the effects of the Facebook postings such as total outreach, posts with most engagement and new page likes.

Nichole Peplinski, Public Nurse –Wisconsin Well Woman Preparedness Update –

An update on the WWWP program was given. After the Affordable Care act and the restructuring of the WWWP program to include nine counties, the numbers have become more consistent. We do expect an increase in numbers do to non-renewals of insurance policies due to high premiums.

The WWWP is trying to reach women who need service with the Billboard Program. They receive a grant from the Department of Health Services to coordinate the Wisconsin Well Woman Program. DHS receives funding from the CDC and the National Breast and Cervical Cancer Early Detection Program. As coordinator of the program, Nichole is outreaching with a billboard campaign in seven out of nine counties in her jurisdiction.

OCHD Fee Schedule – Linda handed out the Health Department's new fee schedule. We have removed injections, hearing and vision. PCV-13, adult Pneumovac vaccine is new. Currently fees are as low as they can get. Jackie made a motion to accept the new fee schedule, seconded by Tom; all ayes, motion carried.

Efficiency Team Report – An "Eliminated Projects" and a spreadsheet were handed out by Linda.

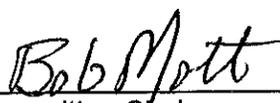
After reviewing the spreadsheet, suggestions from the Board were made about the rankings.

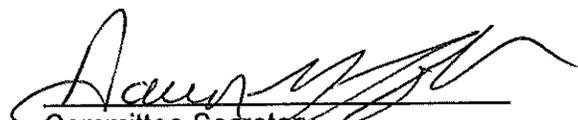
A motion was made by Tom to accept the efficiency report and spreadsheet with corrections, seconded by Carol; all ayes, motion approved.

Vouchers, purchase orders and line item transfers – Motion to approve vouchers, purchase orders, and line item transfers was made by Jackie, seconded by Carol. All ayes, motion approved.

Agenda items for next meeting: Water test information/fee; LTE requests

Motion made by Jackie, seconded by Tom to adjourn the meeting at 11:28 a.m. Motion carried.

  
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Committee Chairman

  
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Committee Secretary