

**Capital Improvement Program (CIP) Subcommittee
September 13, 2016
Minutes**

Committee members present: Chairman Robb Jensen, Billy Fried, Karl Jennrich, Jack Sorensen, Margie Sorenson and Daleth Mountjoy (media).

Call to order and Chairperson's announcements: Chairman Robb Jensen called the meeting to order at 2:00 p.m. in Committee Room #1, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. There were no announcements.

Approve agenda: Motion by Sorensen/Fried to approve today's agenda. All ayes; motion carried.

Approve minutes: Motion Fried/Sorensen to approve the minutes of 8/3/15 as presented. All ayes; motion carried.

Review of 2016 CIP Program/Projects: Sorenson/Jensen reviewed the 2016 summary spreadsheet in detail. She noted items in light pink were added in the CIP after initial submission. Those highlighted in green did not get funded in 2016.

Discussion followed on highway funding and Buildings and Grounds major maintenance account.

Sorenson reminded the CIP Committee that Oneida County has the fourth lowest **levy tax rate** in the state with zero debt. She expects the initial budget to be \$400,000-\$500,000 over the levy limits (not including health insurance) in 2017.

Review 2017 CIP Program/Requests: Sorenson/Jensen reviewed the 2017 summary spreadsheet in detail, noting the CIP Program is very well received by department heads and County Board supervisors. Each program is listed for the next five years and page two lists the funding source requested.

Sorenson noted one item is duplicated in the ITS budget and ITS CIP requests – Office 2016/Office 365. Only one will be funded. Discussion followed on ITS budget/CIP requests.

Jensen noted if each 2017 CIP request is approved the total is \$1.578 million (\$1.358 million coming from the general fund). Departments will be asked to rank their projects in priority order.

Discussion followed regarding prisoner revenue, budgeting for anticipated revenues and carry forward fund balances.

Sorenson discussed the large projects projected for 2018 and the possibility to bundle/borrow in the future. She does not recommend including ITS projects to protect the integrity of decision making and the general fund. Moody's reviews accounting in detail prior to authorization to

borrow issue bonds; BCPL does not but the rate is higher. Costs to borrow and bond were discussed. Sorenson does not recommend borrowing less than \$2 million.

Discussion followed regarding pushing projects to a future year.

The Committee will review the projects and meet again tomorrow to review the projects, fund balances, and which questions to pose to departments at the next meeting. An additional meeting will be scheduled for program ranking and final decision on what to forward to the Administration Committee.

Public comment/communications: Mountjoy questioned state prisoner revenue projections and how it will be reflected in the budget.

Items to be included on next agenda:

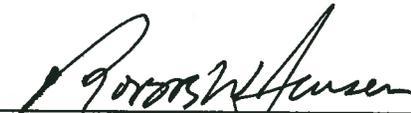
- 9/14/16 at 9 a.m. Project review.
- 9/19/16 at 9 a.m. Departmental presentations.
- 9/21/16 at 9 a.m. Program ranking.

Adjournment: Motion by Jensen/Fried to adjourn at 3:15 p.m. All ayes; motion carried.

Respectfully submitted,



Kerri Ison, Recording Secretary


Robb Jensen, Chair