

Oneida County Commission on Aging Meeting Minutes
October 16, 2008

Present: Mary Martin, Matt Matteson, Maxine Meyer, Catherine Parker, Jeanette Pederson, Pat C. Peters, Bill Schell, Peter Wolk **Excused With Notice:** Sonny Paszak, Carol White
Staff: Dianne Jacobson, Stephanie Schroeder
Guests: Sandy Martin, John Potters, Chuck Wickman, Lynn Papineau

Call to order: Called to order by P. Wolk at 1:30 p.m. at the Oneida County Senior Center. It was noted that the agenda was properly posted and the media notified.

Approval of Agenda for October 16, 2008: Motion by B. Schell to approve the agenda and take items out of order if needed, second by C. Parker. Motion carried.

Approval of Minutes from September 18, 2008: Motion by P. Peters to approve the minutes of the September 18, 2008, second by J. Pederson. Motion carried.

Dates of Future Meeting: Discussion related to John Potters request to change our meeting day/time to not conflict with the Department Head meeting. Group consensus to hold the next COA meeting on Wednesday November 19th at 1:30 p.m. at the Center.

Public Comment/Communication: C. Wickman was present to discuss the amendment to county code.

Resolution to Amend County Code Section 2.51: Resolution would revise county code to coincide with revisions the COA has already made to the COA by-laws related to size of committee. C. Wickman recommended the changes include language to require two people from the Lakeland Senior Center (LSC) Board to be included as members on the COA. Several COA members informed C. Wickman of the process used when citizen vacancies occur on the COA, including an invitation to the LSC Board to apply. To date, no LSC board member has applied. The COA always strives to have a broad range of countywide representation including current members Peter Wolk, Bill Schell and Pat C Peters from the Greater Lakeland area. D. Jacobson pointed out the COA committee structure is mandated by both the federal Older Americans Act and the Wisconsin Elders Act regarding the requirement to have 51% of the committee non-elected officials and 50% of the entire COA must involved members age 60 and older. The state also requires the COA to have by-laws, which most Oneida County committees are not required to have. Motion by M. Matteson to approve the resolution to amend county code section 2.51 as presented and forward to County Board for their approval, second by M. Meyer. Motion carried.

Vouchers and Bills: Motion by P. Peters to approve all vouchers and bills as presented, second by C.Parker. Motion carried.

Line Item Transfers: One transfer in the amount of \$8,900 from Provider to Congregate meals unit for Site Manager wages per reorganization of meal site management at the Woodruff Dining Site. Motion by C. Parker to approve the line item transfer in the amount of \$8,900 as presented, second by M. Matteson. Motion carried.

Monthly Departmental Reports: Motion by J. Pederson to approve all departmental reports as presented, second by M. Meyer. Motion carried.

Northern Area Agency on Aging: M. Martin reported that Richard Sicchio was not hired under the new reorganization of the NAAAs. The NAAA Board approved a motion that staff not hired by the new organization be paid two weeks severance for each year worked for NAAA. Sicchio's severance would be Oneida County Commission on Aging minutes

for a total of 66 weeks and with health insurance and other benefits it could come close to \$150,000. The funds for a severance package would come from a reserve fund that each AAA's has built from interest income on state and federal funds they pass on to counties. M. Martin noted that some of the other AAA's had put a cap of \$80,000 on severance packages. Discussion regarding that the severance motion may be rescinded at the December NAAA meeting, which could be the last meeting for the NAAA board. S. Martin also added that the new Social Security increase will be 5.8 percent for 2009, which will average about \$68 for the average American, but Medicare will remain the same. Motion by P. Peters to approve the NAAA report as presented, second by B. Schell. Motion carried.

2009 Fees and Contracts: Cost-per-meal chart reviewed. The state requires we charge the waiver program participants (such as the Community Options Program-COP) the full price per meal including overhead and administration. The current charge to the Department of Social Services (DSS) is \$6.00 per meal for clients in those programs. No increase has been made since January 2006, and the current cost chart reflects a warranted increase. Motion by M. Matteson to increase the per meal cost for waiver clients to \$6.50 effective January 1, 2009, second by J. Pederson. Motion carried. Both our bus fare and requested meal site donations have remained the same for the last 3 years. Since expenses and costs have increased a request was made to increase the home delivered meal donation request as well. Motion by M. Martin to raise the "suggested" meal site donations from \$2.75 to \$3.00 and home delivered meal donation request from \$3.00 to \$3.25 per meal effective January 1, 2009 and the issue be revisited in one year, second by J. Pederson. Motion carried. The transportation charges will be discussed next month. Lynn Papineau (Lynn's Catering) presented a written request for increasing the cost per meal by 3% (as allowed by the contract). Motion by C. Parker to approve a 3 percent increase per meal (from \$3.47 to \$3.57) to Lynn's Catering effective January 1, 2009, second by M. Matteson. Motion carried.

Human Service Workgroup Report Timeline: As a member of the Human Service Workgroup, P. Wolk reviewed the working plan for the Human Service Work Group Committee.

Intro to Aging and Disability Resource Centers (ADRCs): D. Jacobson reported on the recent ADRC State Conference held in Appleton with 450-550 people in attendance. As previously approved, D. Jacobson, S. Piazza and J. George attended. D. Jacobson was a presenter for the workshop entitled, "How to Work with Older Adults". As of September 1st, 36 Wisconsin counties have operational ADRCs.

Director's Monthly Report: Report reviewed. D. Jacobson thanked people that attended the Alive to Life seminar and also the Alzheimer's Memory Walk and reminded everyone that the Courthouse rededication will be November 8.

Out-of-County Travel: M. Boyer to attend a WAND meeting on November 12 and 13 in Stevens Point. Motion by B. Schell to approve out-of-county travel, second by J. Pederson. Motion carried.

Topics for Future Agendas: It was suggested to have an overview of Robert's Rules. M. Matteson suggested David O'Melia would be a good spokesperson for that.

Public Comment/Communications: None

Adjourn: Motion by M. Martin to adjourn the meeting second by B. Schell. Motion carried at 3:00 p.m.

Respectfully submitted,

S. Schroeder
Secretary

S. Paszak
Secretary

Oneida County Commission on Aging minutes

Page 2 of 2