

FINANCE & INSURANCE COMMITTEE MEETING
Monday, November 10, 2008

Members present: Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, Franklin Greb and Andrew Smith

Others present:

Lynn Grube, ITS Director

Jim Kumbara, Economic Development

Linda Colon, Public Health

Melodie Gauthier, Committee Secretary

Margie Sorenson, Finance Director

Paul Fiene, Assistant Forest Director

Robert Brusio, County Clerk

1. CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (Frank Greb/John Hoffman) to approve the November 10, 2008 agenda. All "aye" on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (John Young/John Hoffman) to Accept Minutes of October 27, 2008 Finance & Insurance Committee Meeting. All "aye" on voice vote, motion carries.

4. OUT- OF- STATE TRAVEL – Public Health

Linda Colon is requesting out-of-state travel to attend (MARPHLI) Mid-American Regional Public Health Leadership Institute in St. Charles, Illinois, November 11-14, 2008. This fellowship program is designed to promote organizational, professional and personal leadership skill development.

MOTION: (Andy Smith/Frank Greb) to approve the out-of-state travel for Linda Colon-Public Health. All "aye" on voice vote, motion carries.

5. WAIVE WORKER'S COMPENSATION INSURANCE - Nicolet Surveying

Paul Fiene is requesting that the committee reduce the Professional Liability Insurance (not Worker's Compensation Insurance) from \$1 million to \$100,000. Mr Fiene explained that none of the surveyors carry more than \$100,000. Wiese Risk Management stated that it is acceptable to reduce the \$1 million Professional Liability to \$100,000 for this Nicolet Surveying contract.

MOTION: (John Hoffman/Andy Smith) to reduce the Professional Liability Insurance from 1 million dollars to \$100,000 for the Nicolet Surveying contract. All "aye" on voice vote, motion carries.

6. INSURANCE CLAIM-Nathan Buck

Mr. Bruso stated that repairs to our truck, mostly labor charges, amounted to \$588.62. He had submitted a bill to Mr. Buck requesting that he forward the bill to his insurance carrier or submit payment himself. After receiving no response, Mr. Bruso then requested that Corporation Counsel contact Mr. Buck. Corporation Counsel determined that Mr. Buck was on active duty in the military and as such; he is exempt from personal payment of the invoice until he is no longer on active duty. The Committee instructed Mr. Bruso to forward a request to Corporation Counsel asking them to contact Mr. Buck's insurance carrier, allegedly State Farm Insurance Corporation for payment.

MOTION: (Andy Smith/John Hoffman) to request Mr. Bruso forward the claim to Corporation Counsel and on to State Farm Insurance. All "aye" on voice vote, motion carries.

7. M & I UPDATE – moved to December 8, 2008

8. VOUCHERS, REPORTS AND PURCHASE ORDERS.

County Clerk

Ms. Gauthier presented the County Clerk's bills and voucher for approval.

MOTION: (John Hoffman/Frank Greb) to accept the County Clerk's bills and vouchers as presented. "Aye" – Ted Cushing, Frank Greb, John Young and John Hoffman. Abstained – Andy Smith. Motion carries.

Treasurer

Ms. Gauthier presented the Treasurer's bills and voucher for approval.

MOTION: (Frank Greb/John Hoffman) to accept the Treasurer's bills and vouchers as presented. All "aye" on voice vote, motion carries.

Information Technology Services

Ms. Grube presented the ITS bills and voucher for approval.

MOTION: (Andy Smith/Ted Cushing) to accept the ITS bills and vouchers as presented. All "aye" on voice vote, motion carries.

Finance

a). Invoice from City of Rhinelander regarding ABX TIF

Jim Kumbera explained that the City and County had previously agreed to share in any short fall of revenue from the ABX-TIF District during its first three years. Revenue has not met that amount projected and the City is now requesting funds from the County. Mr. Kumbera is asking that the Committee approve a payment to the City of \$12,425 to come from the Economic Development budget.

MOTION: (Frank Greb/Andy Smith) to approve payment of \$12,425 out of the Economic Development, Continuing appropriation budget for payment to the City of Rhinelander regarding ABX TIF. All “aye” on voice vote, motion carries.

Ms Sorenson presented Finance's bills and vouchers for approval.

MOTION: (Andy Smith/Frank Greb) to approve the Finance bills, vouchers and purchase orders as presented. All “aye” on voice vote, motion carries.

b). 2008 Audit Contract

Ms Sorenson presented the 2008 Audit Contract for approval.

MOTION: (John Hoffman/John Young) to approve the 2008 Audit Contract and continue with Schenck and Associates for the Audit Contracts. All “aye” on voice vote, motion carries.

c). Long Range Planning Document

Ms Sorenson presented Finance's Long Range Plan Document for approval.

MOTION: (Andy Smith/John Hoffman) to approve Finance's Long Range Planning Document. All “aye” on voice vote, motion carries.

9. LINE ITEM TRANSFERS

MOTION: (Andy Smith/John Young) to approve the line item transfers for the Sheriff's Department, Forestry and Social Services. All “aye” on voice vote, motion carries.

**10. REVIEW RESOLUTIONS TO COME BEFORE THE COUNTY BOARD
NOVEMBER 12, 2008**

Resolution #105-2008 – offered by Supervisors of the Finance and Insurance Committee regarding writing off the outstanding check record. *No Fiscal Impact.*

Resolution #106-2008 – offered by Supervisors of the Finance and Insurance Committee regarding designating County depositories. *No Fiscal Impact.*

Resolution #107-2008 – offered by Supervisors of the Finance and Insurance Committee regarding designating the authority to invest County Funds. *No Fiscal Impact.*

Resolution #108-2008 – offered by Supervisors of the Finance and Insurance Committee regarding *No Fiscal Impact.*

Resolution #109-2008 – offered by Supervisors of the Finance and Insurance Committee regarding Line Item Transfers. *No Fiscal Impact.*

Resolution #110-2008 – offered by Supervisors of the Human Service Work Group Committee regarding amending Section C (1) of the Joint County Human Services Agreement. *No Fiscal Impact.*

Resolution #111-2008 – offered by Supervisors of the Forestry, Land, & Outdoor Recreation Committee regarding Oneida County Forestry Department Annual Work Plan for 2009. *No Fiscal Impact.*

Resolution #112-2008 – offered by Supervisors of the Forestry, Land, & Outdoor Recreation Committee regarding Section 28.11 (8)(b)1 – County Forest 15-Year Plan. *No Fiscal Impact.*

Resolution #113-2008 – offered by Supervisors of the Highway Committee regarding County Aid for installing a culvert under Section 82.08 – Town of Pine Lake. *Fiscal Impact*

Resolution #114-2008/General Code/OA – offered by Supervisors of the Commission on Aging regarding Section 2.51(1) – COMPOSITION AND APPOINTMENT. *No Fiscal Impact.*

Resolution #115-2008 – offered by Supervisors of the Planning and Zoning Committee regarding the Town Comprehensive Plan. *No Fiscal Impact.*

Resolution #116-2008 – offered by supervisors of the Planning and Zoning Committee regarding the creation of a Comprehensive Plan Oversight Committee. *Fiscal Impact*

MOTION: (John Young/John Hoffman) to approve the Resolutions and forward to the County Board. All “aye” on voice vote, motion carries.

11. RESOLUTION FOR LINE ITEM TRANSFERS

12. ITS – TECHNOLOGY PLAN

Ms Grube presented ITS Long Range Plan for approval.

MOTION: (Ted Cushing/Frank Greb) to approve 2009 ITS Long Range Plan. All “aye” on voice vote, motion carries.

13. STRATEGIC PLANNING STATUS REPORT

John Potters will be sending out an e-mail to department heads regarding the web-site survey.

14. PUBLIC COMMENT - none

15. ITEMS FOR FUTURE AGENDAS

M & I update

Writing-off accounts receivable for personal property taxes

16. ADJOURNMENT

MOTION: (Frank Greb/John Hoffman) to adjourn the meeting at 10:33 a.m. All “aye” on voice vote, motion carries.

Chairman, Ted Cushing

Secretary, Melodie Gauthier