

Oneida County Commission on Aging Meeting Minutes
February 19, 2009

Present: Mary Martin, Matt Matteson, Maxine Meyer, Catherine Parker, Sonny Paszak, Pat C. Peters, Jeanette Pederson, Carol White, Peter Wolk **Absent with Notice:** Bill Schell
Staff: Dianne Jacobson, Stephanie Schroeder
Guests: Dean Brandow - Lakeland Center, Paul Hastreiter - A-Z Property Development, LLC

Call to order: Called to order by Peter Wolk at 12:05 p.m. at the Oneida County Senior Center. It was noted that the agenda was properly posted and the media notified.

Approval of Agenda for February 19, 2009: Motion by C. White to approve the agenda and take items out of order if needed, second by P. Peters. Motion carried.

Approval of Minutes from January 15, 2009: Motion by J. Pederson to approve the minutes of the January 15, 2009, second by S. Paszak. Motion carried.

Discussion/Approval of Minutes from February 9th 2009 (OCDOA, Emergency Management, Law Enforcement./Judiciary Committees: S. Paszak felt nothing was accomplished at the meeting as there was only one thing on the agenda which was the storage shed at the Law Enforcement Center and the discussion got way off track. Comment was also made that the 3-committee meeting was not worth the \$600+ in mileage and per diems, however it was also felt that a voice for the senior population be present lest their growing needs for a different facility (which has been on the table for quite some time now) be bypassed. Law Enforcement Committee will be requesting County Board allocate \$20-30,000 from the contingency fund to do a study for the addition to the law enforcement center. Other department heads will be addressed for any other additional needs at that time. The Human Service Workgroup study may be finished in June rather than in the fall as originally thought which will give the OCDOA a better idea on how to proceed with their building needs at that time. Motion made by M. Martin to approve the minutes of the February 9th 3-committee meeting, second by M. Meyer. Motion carried.

Dates of Future Meeting: Next meeting will be on Thursday, March 19, 2009 at **12:00 noon** at the Senior Center. Any COA member wanting to eat lunch should plan on arriving prior to this time (11:30 would be good).

Public Comment: Letter received from Lakeland Senior Center Board President was read requesting funding from the Department on Aging for furnace replacement Motion was made by S. Paszak to put the request/discussion on the next agenda and that a knowledgeable person from the Lakeland Center be present to furnish more details for their request and also that receipt of the previously requested Lakeland Center financial statements for January and February be made. Second by M. Matteson. Motion carried.

Vouchers and Bills: Motion by M. Martin to approve all vouchers and bills as presented, second by P. Peters. Motion carried.

Line Item Transfers: Line item transfer in the amount of \$3,248-USDA Grant 2008 grant increase, line item transfer in the amount of \$2,000 to apply SHIPS grant to 2009 budget, line item transfer in the amount of \$16,703 to reconcile 2008 budgeted expenses and apply grant funding, PGI and or County funding to overspent lines, line item transfer in the amount of \$6,178 to reconcile 2008 budgeted expenses to apply PGI to overspent lines, line item transfer in the amount of 25,362 to reconcile 2008 budgeted expenses to apply grant funding to overspent lines for a grand total of \$53,491. Motion by C. White to approve all line item transfers as presented, second by J. Pederson. Motion carried.

2008 Invoice Credit Approval: Motion by M. Martin to approve \$22,958 in home delivered meal credits, \$342.43 in volunteer escort driver expenses, and \$265 in trip credits for a total of \$23,565.43, second by S. Paszak. Motion carried.

Monthly Departmental Reports: Reports reviewed. A few new formats are in the process of development; one being the Benefit Specialist report. Suggestions for possible additions to that report were including the number of phone requests for assistance. Request to have S. Hedberg's report include a separate area for volunteer assignments/hours. Next month will also include a report on information and assistance activity (Sue Piazza). M. Meyer reminded the group of the upcoming Senior Center events; including the St. Pat's Bake Sale (at Trigg's 03/13), the St. Pat's Game Day (03/17), Easter Bonnet Parade Party (04/09), and the Annual Senior Center Rummage Sale (at the bus barn 04/24-25). Motion by C. White to approve all reports as presented, second by C. Parker. Motion carried.

Human Service Center Workgroup Report: It is expected the governor's biennium budget (July 2009-June 2011) will have no financial provisions for Oneida County to start Family Care. D. Jacobson reported that Jerry Borne is a skilled facilitator in running this meeting but the big question is if Oneida County wants to make any changes to their involvement in a tri-county system of human service delivery.

Sugar Camp Dining Site Update: D. Jacobson reported that there were 9 applications for the Sugar Camp Dining Site Manager position and at least 5 of the candidates will be interviewed in the upcoming week. It is projected to start serving meals in mid-March. M. Matteson suggested going to that site for the August COA meeting.

Request from the Lakeland Retirement Foundation (LRF): Holly Schwartz's request letter for money to pay for their new van tires was addressed by D. Brandow (LRF Board Chair). The "new" van they received last year had inferior tires (confirmed by D. Jacobson from other sources) and new tires cost LRF \$356. Motion by M. Matteson to pay the requested \$356 from DOT trust funds to replace the worn tires on the Lakeland van, second by S. Paszak. Motion carried.

Greater Wisconsin Agency on Aging Resources (GWAAR): M. Martin reported that the new agency is looking for board members, however, neither she nor B. Schell intend to apply.

Director's monthly report: Report covers all issues already discussed.

Out-of-County Travel: D. Jacobson to travel to Weston on February 20th to attend a Greater WI Alzheimer's board meeting. Motion by M. Martin to approve the out-of-county travel, second by J. Pederson. Motion carried.

Future Topics for Agendas: By-law changes; reducing the COA members from 10/13 members down to 9. D. Jacobson contact Ann Cleereman (HSC Director) to speak to the COA, arranging spring/summer/ fall COA meeting locations.

Public Comment/Communications: Guest Paul Hastreiter, of A-Z Total Property Development gave an overview of the services they provide.

Adjourn: Motion by M. Matteson to adjourn at 3:00 p.m., second by J. Pederson. Motion carried.

Respectfully submitted,

S. Schroeder
Secretary

S. Paszak
Secretary