

LAND RECORDS COMMITTEE MEETING

May 13, 2009

Oneida County Courthouse
Committee Room #2 –Second Floor
Rhinelander, Wisconsin 54501

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Committee Members	Gary Baier, Chairman	Frank Greb
David O'Melia	Denny Thompson	Peter Wolk

Call to Order.

Greb called meeting to order in accordance with the Open Meeting Law at 9:35 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. Committee members present were Greb, Wolk & Thompson. O'Melia had an excused absence and Baier was at another meeting. Staff members present were Romportl & Leighton.

Approve Agenda/Minutes.

Motion/Wolk/Thompson approving today's Land Records Committee agenda. All ayes.

Motion/Greb/Thompson to postpone discussion on the rest of the agenda items until the Labor Relations and Land & Water Conservation Committees joint meeting is finished or at a time when the committee agrees to. All ayes.

Motion/Thompson/Wolk to reconvene the meeting. All ayes.

At 10:35 a.m. the meeting was reconvened with all committee members present except for O'Melia.

Motion/Greb/Wolk approving the minutes of April 8, 2009. All ayes.

Discuss/Act/Report on staff member's attendance at land-related meetings/seminars.

Romportl informed the committee of the Wisconsin Land Information Association (WLIA) Spring Regional Meeting that is scheduled in June and a Wisconsin Society of Land Surveyors (WSLS) Descriptions workshop scheduled for June 5, 2009.

Motion/Greb/Wolk approving staff attendance at the WSLS workshop and the WLIA Spring Regional Meeting. All ayes.

Discuss/Act/Update on tax delinquent properties.

Romportl said that we received quite a few inquiries on the Clifford Coop property. The Curtis Lake property cleanup has been completed and pictures were taken by a staff person from Planning & Zoning.

Discuss/Act/Update on Parcel Mapping Project, Contract and Work Orders and request for parcel mapping LTE's extension.

Romportl gave an update. Romportl talked with Potters and Baier regarding the budgeted hours for the LTEs. Romportl would like another four or five weeks of work out the LTEs as we are getting close to completing the project. The monies for the additional hours will come from the project funds.

Motion/Wolk/Greb to extend the two LTE mappers' hours by 200 hours each and the research LTE by 40 hours. All ayes.

Discuss/Act on request for purchase of county owned strips along town roads in Sec. 7, T37N, R7E (Cassian) & Sec. 29, T38N, R11E. (Three Lakes).

Romportl said that in the 1930's the County would take title to the tax delinquent properties and when they sold these properties there was standard language where the County reserved 100 feet on each side of the centerline of highways passing through the description. The mapping project has exposed some of these and more will come up. Title companies and landowners occasionally come in with a request to purchase these strips and before selling we contact the Town to see if they need any of the area for additional right-of-way. Thompson thought that it may be in the County's best interest to keep some of these strips for a snowmobile route so we should probably have the Forestry committee look at each strip on a case to case basis. Romportl provided maps

indicating the strips that were being requested by Waltons and Bennett along Steele Rd and Goodnow Rd in Cassian and by Martin along Branham Rd in Three Lakes.

Motion/Thompson/Wolk directing Romportl to proceed in drafting a resolution to sell 67' of the 100' strips in Sec. 7, T37N, R7E. (Cassian) to the adjoining landowners provided there are no objections from Forestry or the Town then forward it on to the County Board for their approval. All ayes.

Romportl indicated the 100' strips affect both the south and west side of the Martin property. Romportl gave the committee a survey map showing the north end of Branham Rd on the west side of the Martin property. The Town currently maintains a gate that is approximately 250' south of the north line of Martins property. Our research shows that the road extended north to the quarter line in the 1930's to 1950's. Romportl asked the committee whether we should retain 33' or more for future access to the property to the north.

Motion/Greb/Thompson to keep 33' of the 100' strip and sell the remaining 67' of the strip along Branham Road on the entire west side of the Martin property. All ayes.

Motion/Greb/Thompson directing Romportl to proceed with the sale of the 67' strips to Martin as long as there are no objections from the Town or Forestry. All ayes.

Discuss/Act on Wisconsin Land Information Grant Request.

Romportl reported that every year we apply for a WLIA grant for \$300.00.

Motion/Greb/Wolk directing Romportl to send in the request for the \$300.00 WLIA grant. All ayes.

Discuss/Act on Vilas County website and land records program.

Romportl said that Vilas County is ready to put their land records on the Internet. They want to know what our experiences have been with our land records system and the benefits of the features and uses.

Motion/Wolk/Greb directing Romportl to send a letter to Vilas County regarding the benefit of our Land Records System on the Internet. All ayes.

Discuss/Act/Update on Resolution for statewide proposal of adopting a flat fee for recording documents in Register of Deeds.

Motion/Greb/Thompson approving the Resolution for adopting a flat fee for recording documents in the Register of Deeds as presented and forward it on to the County Board for their approval. All ayes.

Discuss/Act on Register of Deeds Document Imaging Professional Service Proposal.

Leighton explained to the committee that his staff is back scanning approximately 400 volumes of documents. The images need to be converted and indexed to be loaded into our IMS21 imaging system on the AS400 in ITS. Leighton contacted Integrated Images who the County has used in the past and is very familiar with conversion to our IMS21 system to do the indexing and conversion. The cost will be approximately \$40,000.00 with the monies coming from retained fees. A second part of the project will be to convert the remaining microfilm and also index those images but probably will not be ready for that until next year.

Motion/Greb/Thompson authorizing the Register of Deeds to enter into a professional services agreement with Integrated Imaging for conversion and indexing the images. All ayes.

Discuss/Act/Update on Finance Committee program reduction/revenue generating hearings.

Romportl reported that the Finance Committee is requesting departments to look over our budget and see if we can find ways to generate revenues and/or cut expenditures. Romportl presented the committee with suggestions on creating revenues. The committee felt it was not practical to justify passing on these charges to the Towns and/or the public. Romportl reviewed line items in his budget and said if he had to absolutely give up something at this time it would be the LTE for helping with the land sales reducing the budget by \$6,700.00. He did not feel reducing any projects monies this year would be in the interest of the program, but they will be discussed in the 2010 budget request process. Leighton discussed his budget and informed the Committee that his offices creates a surplus each year and the Finance Committee has adjusted the projected revenues up over the years. He also mentioned if the flat fee proposal passes the legislature, it is anticipated more money will be generated for the

county. The budget meetings will be held in June. Romportl and Leighton will meet with the Finance Committee to discuss the budgets.

Review/Act on monthly bills, line item transfers, purchase orders, budget surveys/report, non-budgetary item requests and flex time: a. Register of Deeds b. Land Information

Motion/Greb/Thompson to approve the Register of Deeds invoices as presented. All ayes.

Motion/Greb/Thompson to approve the invoices as presented by the Land Information Office. All ayes.

Public Comment/Communications.

None

Discuss/Act on date of next meeting and items for agenda.

The next meeting will be held on Wednesday, June 10, 2009 at 9:30 a.m.

Adjourn: Motion/Wolk/Baier to adjourn the meeting at 12:05 p.m. All ayes.

Gary Baier
Chairperson

Michael J. Romportl
Staff Chairperson