

Board of Health Committee

September 10, 2009

COMMITTEE MEMBERS PRESENT: Romelle Vandervest, John Hoffman, Marge Saari, Matt Matteson, Jim Sharon

COMMITTEE MEMBERS ABSENT: Carol Pederson, Dr. Joanna Gudel

STAFF PRESENT: Linda Conlon, Ann Ovsak, Linda Pipgras, Char Ahrens, Jill Blake

OTHERS PRESENT: None

MEETING CALLED TO ORDER by Chairperson Romelle Vandervest at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Hoffman, seconded by Sharon to approve today's agenda as presented. Motion carried.

Motion made by Saari, seconded by Matteson to approve minutes from August 13, 2009 regular meeting. Motion carried.

Introduction of new 80% public health nurse, Jill Blake.

Date of next meeting: October 8, 2009 at 12:30 p.m. in Committee Room #2 on the second floor.

Staff Program Update - TB Program: Char Ahrens gave an update on the TB program.

2010 Budget: Motion made by Saari, seconded by Matteson to approve 2010 budget. Motion carried.

2009-2010 LTE Requests: Motion made by Matteson, seconded by Saari to approve 2009 LTE requests. Motion carried. Motion made by Hoffman, seconded by Saari to approve 2010 LTE requests. Motion carried.

H1N1 Update: Linda Conlon gave update on H1N1 discussing target population and projected vaccination schedule. Discussion only.

Relocation Update: No new information to report.

Staffing Update: Jill Blake is new 80% public health nurse and Jan Raye is new nurse practitioner.

Monthly food license complaint summary: Summary given by Assistant Director.

- Rhinelander lodging facility: complaint of mold smell. Not present at time of inspection.
- Minocqua restaurant: facility issue. To be investigated.
- Three Lakes restaurant: complaint of new operator not meeting food code requirements for physical facilities. Health Department will be working with new operator to bring facility up to code requirements.
- Rhinelander lodging facility: Unclean areas of rooms, after cleaning. Staff reminder.
- Minocqua unlicensed lodging facility: Owner will pursue a lodging license.
- Rhinelander retail food: Employees not washing hands before using new gloves, sewer odor from kitchen. No food prep at time of inspection, food handlers reminded to wash & dry hands. Licensed plumber ordered to review plumbing & make appropriate repairs.
- Minocqua restaurant: non-food borne illness-related facility and food handling issues. Not yet investigated.
- Three Lakes unlicensed lodging facility: Planning and Zoning took the lead on this. Discussion only, no action taken.

Communicable disease update: 3 Chlamydia, 2 Cryptosporidium, 10 Lyme, 3 Strep, 1 Hepatitis C, 2 Hepatitis A, 1 Giardia, 1 Anaplasmosis, 2 Varicella and 2 Salmonella.

Health Hazard Update:

- Septic backup at a rented residence. Owner instructed to clean up.
- Follow up of Nokomis residence with garbage. Certified letter was sent. Residence is cleaned up.
- Complaint of burning of chemicals in Minocqua.

Requests for Meetings/Workshops: Motion made by Matteson, seconded by Hoffman to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Matteson, seconded by Sharon to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion by Saari, seconded by Matteson to approve vouchers and purchase orders as presented totaling \$2,954.34. Motion carried.

Motion by Hoffman, seconded by Matteson to adjourn at 1:52 pm. Motion carried.

Committee Chairman

Committee Secretary