

Oneida County Commission on Aging Meeting Minutes September 17, 2009

Present: Sonny Paszak, Jeanette Pederson, Bill Schell, Peter Wolk, M. Matteson, Catherine Parker, and Carol White **Absent with Notice:** Pat C. Peters and Maxine Meyer **Staff:** Dianne Jacobson, Julie Plamann

Call to order: Called to order by Sonny Paszak at 12:15 p.m. at the Reiter Center in Three Lakes, Wisconsin. It was noted that the agenda had been properly posted and the media notified. Prior to meeting commission members and staff toured the facility and participated in the Senior Dining meal.

Approval of Agenda for September 17, 2009: Motion Wolk /White to approve the agenda. All ayes. Motion carried.

Approval of Minutes from August 20, 2009: Motion Schell/Wolk to approve the minutes of August 20, 2009 meeting. All ayes. Motion carried.

Date/Time and Locations of Future Meetings: Wednesday, October 14th at the Nokomis Town Hall. Committee and staff will leave from the Oneida County Senior Center at 11:00 a.m., lunch is at noon followed by our meeting at 12:45 p.m. Thursday, November 19th and December 17th at the Oneida County Senior Center.

Department on Aging Building Committee Update: Wolk reported that a brief meeting was held on September 9, 2009 at the Oneida County Courthouse. Committee member Smith recommended that the Commission on Aging consider collaboration with Nicolet College and the Rhinelander School District to use a multi-modal approach to the building discussion and decision. Two meeting dates were set for October, those being Monday, October 12, 2009 and a tentative meeting for Monday, October 26, 2009, both at 1:30 p.m.

Family Care Committee Update: Jacobson reported that on September 9, 2009 she and Paszak met with a 5-county consortium regarding the Multi-County ADRC Planning Committee at the Law Enforcement Center. Approximately 20 attended. Attendees separated into committees to develop action plans. The application for an Aging and Disability Resource Center (ADRC) should be readied for submission by January 2011. Due to the size of Oneida County (and the other counties involved), we will be part of a multi-county ADRC. Paszak recommended continued education of the COA on the Family Care program and how the ADRC and Managed Care Organization (MCO) are involved.

Director's Monthly Report: Jacobson verbally reported on the month's activities. Schroeder had three very successful Glass Bottom Boat Trips. She had so many people register for the first trip she added two other trip days to serve everyong. Schroeder is currently attending a 2-day Wisconsin Association of Senior Center Directors in Milwaukee and will be assisting in the accreditation review the department is currently undertaking. Julie Plamann has filled the secretary vacancy position and was commended for the excellent job she has been doing.

Catherine Parker thanked all the staff of the Department on Aging for a job well done during the interim time while working without a full time staff. She extended thanks to the many volunteers and part-time staff as well.

Monthly Departmental Reports: Reports reviewed. Numbers of senior bus riders dropped in August. Attendance at the Three Lakes meal site has also been declining, but home delivered meals and take out meals being served. Policy is that meals should be eaten at the centers or be delivered to homes because take out meals run the risk of not being kept at safe temperatures. Jacobson and staff will review what is happening and work on some promotion efforts.

Motion Pederson/Wolk to accept the monthly departmental report. All Ayes. Motion carried.

Vouchers and Bills: Motion Wolk/Matteson to approve all vouchers and bills as presented. All Ayes. Motion carried.

Line Item Transfers: None

Out-of-County travel: On September 30, 2009 Jacobson will attend the GWAAR Director's meeting in Antigo, Wisconsin. Motion Schell/Wolk to approve out-of-county travel as presented. Motion carried.

Topics for Future Agendas: The Nutrition sub-committee of Jacobson, White, Pazak and Meyer has met and the nutrition bid for contract has been published. Bids will be opened on Oct 9th and reviewed at the next meeting, which will be at the Nokomis town hall on October 15, 2009 when a 2-year contract will be awarded.

Bylaws for the Advisory Council are being reconsidered so that the Senior Center will be accredited by the State. New intent and direction will be set with Schroeder working with the council. The bylaws should be ready for consideration and approval at the November meeting.

Public Comment/Communications: None

Adjourn: Motion Schell/Pederson to adjourn at 1:18 p.m. All ayes, motion carried.

Respectfully submitted,

Julie Plamann
Recording Secretary

P. Wolk
COA Secretary