

**FINANCE & INSURANCE COMMITTEE MEETING**  
**Monday, November 9, 2009**

**MEMBERS PRESENT:** Chairman Ted Cushing, Supervisors: John R Young, Andrew Smith and John Hoffman

**OTHERS PRESENT:**

Kris Ostermann, Treasurer  
 Marge Sorenson, Finance Director  
 John Potters, County Coordinator  
 Robert Brusco, County Clerk  
 Melodie Gauthier, Secretary

Peter Wolk, County Board Supervisor  
 Lynn Grube, ITS Director  
 Brian Desmond, Corporation Counsel  
 Jim Kumbera/ UW Extension

**1. CALL TO ORDER**

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**2. APPROVE AGENDA**

**MOTION:** (Hoffman/Smith) to approve the, November 9, 2009 agenda. All "aye" on voice vote, motion carries.

**3. APPROVE MINUTES OF PREVIOUS MEETING (S)**

**MOTION:** (Young/Hoffman) to accept minutes of October 26, 2009, Finance and Insurance Meeting. All "aye" on voice vote, motion carries.

**4. REVIEW / ENDORSE - RESOLUTION FOR OCEDC AND TAKE WHATEVER ACTION THE COMMITTEE DEEMS NECESSARY- JIM KUMBERA**

Kumbera returned with the resolution regarding Eagle River Pellet LLC in the correct format. A grant application will be filed with the WI Department of Commerce by Oneida County for a grant of \$150,000 and in turn would be lent to E.R. LLC Pellets. This resolution presented will approve and authorize a 1% service fee be levied on the value of \$150,000. The funds would become part of the County's revolving loan fund. This fund would be used to assist projects in Vilas County.

Smith stated the first couple of lines of the resolution were missing and needs to be corrected to be in the proper format.

**MOTION (Smith/Hoffman) approve this resolution pending changes and send to the County Board Meeting in January. All "aye" on voice vote, motion carries.**

**5. REVIEW RESOLUTIONS TO COME BEFORE THE COUNTY BOARD ON THEIR NOVEMBER 10, 2009**

**Postponed Resolution #98-2009/General Code/OA** – offered by Supervisors of the Finance and Insurance committee amending Section 3.10 – Reimbursement for Expenses.

**Fiscal Impact**

**Resolution #102-2009** - offered by Supervisors of the Highway Committee regarding County Aid for installing a culvert under Section 82.08 – Town of Stella.

**Fiscal Impact**

**Resolution #103-2009** offered by Supervisors of the Buildings & Grounds Committee regarding renovation of building located at 111 E. Davenport Street.

**Fiscal Impact**

Resolution #104-2009 – offered by Supervisors of the Finance and Insurance Committee regarding writing off the outstanding check record.

No Fiscal Impact

Resolution #105-2009 – offered by Supervisors of the Finance and Insurance Committee regarding designating County depositories.

No Fiscal Impact

Resolution #106-2009/General Code/OA – offered by Supervisors of the Finance and Insurance Committee amending Section 2.54 – Housing Authority – Appointment.

Fiscal Impact

Resolution #107-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the Conservation Specialist position be continued in the Land and Water Conservation Department on a full-time basis.

Fiscal Impact

Resolution #108-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the Oneida County Non Protective Association 2009, 2010 and 2011 contracts.

Fiscal Impact

Resolution #109-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding Oneida County Social Worker Association 2009, 2010 and 2011 contracts.

Fiscal Impact

Resolution #110-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the Oneida County Non Represented Employee 2009, 2010 and 2011 contracts.

Fiscal Impact

Resolution #111-2009 – offered by Supervisors of the Finance and Insurance Committee regarding a grant application to the State of Wisconsin for Eagle River Pellets LLC for the acquisition of equipment.

Fiscal Impact

Resolution #112-2009 – offered by Supervisors of the Forestry, Land and Outdoor Recreation Committee regarding approval of the Oneida County Forestry Department Annual work plan for 2010.

No Fiscal Impact

**MOTION: (Smith/Hoffman) to accept the resolutions and forward to County Board for consideration. All “aye” on voice vote, motion carries.**

## **6. VOUCHERS, REPORTS AND PURCHASE ORDERS**

### **County Clerk**

Bruso presented bills and vouchers for approval.

**MOTION: (Smith/Hoffman) to approve the County Clerk’s bills and vouchers as presented with the exception the Aegis Insurance Bill. All” aye” on voice vote, motion carries.**

**MOTION: (Young/Hoffman) to approve and endorse the Aegis Insurance bill. Cushing, Hoffman, and Young “aye” on voice vote, Smith “abstains”, motion carries.**

a) Review workers compensation insurance proposals and take whatever action the committee deems necessary.

Bruso requests this item be put on the November 23, 2009 Agenda as no proposals were received.

b) Endorse blanket purchase orders for 2010.

Bruso presented blanket purchase order for 2010 for approval.

**MOTION: (Smith/Cushing) to approve and endorse the 2010 blanket purchase orders (except the Insurance purchase orders) for 2010. All "aye" on voice vote, motion carries.**

**MOTION: (Hoffman/ Young) to approve and endorse the 2010 Insurance blanket purchase orders. Cushing, Hoffman, and Young "aye" on voice vote, Smith "abstains", motion carries.**

**Treasurer**

a) October Statement of Cash Account

Ostermann presented October Statement of Cash Account for approval.

**MOTION: (Smith/Cushing) to approve the Treasurer's Statement of Cash Account as presented. All "aye" on voice vote, motion carries**

b) Discuss Associated Bank Fees

Osterman discussed the Associated Bank fees stating the fees the County pays are more than the interest received on the County's account. Osterman stated the fees seem quite high and Associated Bank stated they will reduce fees and work with the County on this.

Committee suggested looking at other banking institutions and their fees for next year.

**Information Technology Services**

Grube presented bills and vouchers for approval.

**MOTION: (Hoffman/Young) to approve the ITS bills and vouchers as presented. All "aye" on voice vote, motion carries**

Replacement Switching Equipment for Sheriff's Dept.

Grube explained the Sheriff's Department switching equipment will not handle the new equipment that was installed and is requesting to buy the switching equipment hardware that was approved for a later project, now. The cost is \$28,235.25. This amount will come out of the \$50,000 initially set for the later dated project.

**MOTION: (Hoffman/Cushing) to approve the replacement switching equipment for the Sheriff's Department to come out of the \$500,000 which was set aside for this project at a later time. All "aye" on voice vote, motion carries.**

**Finance**

Sorenson presented bills, vouchers, and purchase orders for approval.

**MOTION: (Smith/Cushing) to approve Finance’s bills, vouchers and purchase orders as presented. All “aye” on ice vote, motion carries**

**2010 Budget Amendments**

Sorenson stated she could have a 2010 budget amendment regarding the purchased WPS building. Committee agreed that this should be handled next year as a resolution. No action was taken.

**7. LINE ITEM TRANSFERS**

**MOTION: (Smith/Young) to approve Social Services, Forestry, Department on Aging, Register of Deeds and Public Health line item transfers. All “aye” on voice vote, motion carries.**

**8. RESOLUTION FOR LINE ITEM TRANSFERS** - None

**9. ITS – TECHNOLOGY PLAN** - None

**10. STRATEGIC PLANNING STATUS REPORT**

Potters states channel 12 added the county site to their link. He also stated copies of the survey were sent to all 3 Libraries.

**11. PUBLIC COMMENT**

None

**Committee agreed to cancel the meeting for November 23, 2009. Next meeting December 14, 2009.**

**12. ITEMS FOR FUTURE AGENDAS**

Review workers compensation insurance proposals and take whatever action the committee deems necessary – Robert Bruso.

**13. AJOURNMENT**

**MOTION: (Hoffman/Smith) to adjourn 9:45 a.m. All “aye” on voice vote, motion carries.**

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Chairman, Ted Cushing

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Secretary, Melodie Gauthier