

FINANCE & INSURANCE COMMITTEE MEETING
Monday, December 14, 2008

Members present: Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, and David Hintz. Andrew Smith – excused.

Others present:

Lynn Grube, ITS Director	Margie Sorenson, Finance
Peter Wolk, County Board Supervisor	John Potters, County Coordinator
Melodie Gauthier, Committee Secretary	Kris Ostermann, Treasurer
Nancy Hollands, Land & Water Conservation	Robert Bruso, County Clerk
Kevin Boneske, Rhinelander Daily News	John Bilogan, Forestry

1. CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AMENDED AGENDA

MOTION: (Hoffman/Young) to approve the December 14, 2009 amended agenda. All “aye” on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (Young/Hoffman) to Accept Minutes of November 9, 2009 Finance & Insurance Committee Meeting. All “aye” on voice vote, motion carries.

4. REPORT/UPDATE ON BROADBAND SERVICE IN ONEIDA COUNTY– JIM KUMBERA

Requested to be put on next agenda (January 11, 2009)

5. WAIVE INSURANCE REQUIREMENT FOR USDA/APHIS-WS CONTRACT

Nancy Hollands is requesting a waiver of insurance for USDA/APHIS-WI Contract regarding the wildlife damage program. Hollands states Corporation Counsel and Wiese Risk Management both recommended waiving the insurance requirements.

MOTION: (Hoffman/Cushing) to accept the waiver of insurance requirement for USDA/APHIS-WS Contract. All “aye” on voice vote, motion carries.

6. OVERTIME FOR FORESTRY DEPARTMENT STAFF – TRAIL GROOMING

Bilogan is requesting approval for overtime regarding trail grooming stating overtime is not in the Forestry’s budget. Bilogan states people paying for the trail passes expect trails to be groomed and if fresh snow falls Friday night, the trails will not be groomed over the weekend. After some discussion, the committee stated the overtime request should be denied.

MOTION: (Young/Cushing) to deny overtime for the Forestry Department staff for trail grooming. All “aye” on voice vote, motion carries.

7. VOUCHERS, REPORTS AND PURCHASE ORDERS

County Clerk

Bruso presented bills and vouchers for approval.

MOTION: (Hoffman/Hintz) to approve the County Clerk’s bills and vouchers as presented. All “aye” on voice vote, motion carries.

Bruso presented expense vouchers for approval.

MOTION: (Hoffman/Cushing) to approve the expense voucher for the County Clerk as present. All “aye” on voice vote, motion carries.

Review workers compensation insurance proposals and take whatever action the committee deems necessary.

Bruso states per e-mail from Wiese Risk Management, Liberty Mutual has a 30% flat dividend which represents a savings of \$30,000 over last years 20%. County Mutual came through with a flat 10% dividend with a slider which means if there are fewer claims then last year, they would give us a better discount but if there are more claims, it would be the 10%. The County has approximately 70 to 100 claims per year.

Bruso’s recommendation to the committee is to stay with Liberty Mutual.

MOTION: (Young/Hoffman) to continue with Liberty Mutual Insurance at 30% flat dividend for Worker’s Compensation Insurance. All “aye” on voice vote, motion carries.

Auto Medical Payment Endorsement.

Bruso explained the governor signed legislation that requires automobile liability insurance to include uninsured motorist and underinsured motorist of \$100,000 per person/\$300,000 per accident. The 2010 County’s renewal policy will automatically reflect these mandatory increase limits.

Bruso also stated, Wisconsin County Mutual has also offered the option to provide automobile medical payment coverage with a limit of \$10,000 per person per accident at an annual premium of \$5,550. Wiese Risk Management recommends denial of this coverage.

MOTION: (Cushing/Hintz) to deny the offer to provide Automobile Medical Payment Coverage with a limit of \$10,000 per person per accident at an annual premium of \$5,550. All “aye” on voice vote, motion carries.

State Fund Dividend Credit

Bruso explained that the Local Government Property Insurance Fund announced a one-time \$12 million dividend credit to be applied to renewal premium for fund renewals for 2010. Oneida County’s portion of the renewal dividend credit for 2010 is \$34,456. Bruso and Potters feel that part of the credit should be used for risk management. A risk manger could assess the departments and train department heads to reduce workers compensation exposure.

Committee suggested that Bruso bring this back to the committee with more information on risk management in approximately 90 days.

Treasurer

Ostermann presented bills and vouchers for approval.

MOTION: (Hoffman/Young) to approve the Treasurer’s bills and vouchers as presented. All “aye” on voice vote, motion carries.

Statement of Cash Account

Ostermann presented the Statement of Cash Account for approval.

MOTION: (Hoffman/Cushing) to accept the Treasurer's Statement of Cash Account. All "aye" on voice vote, motion carries.

Long Range Plan

Ostermann presented the Treasurer's Long Rang Plan for approval.

MOTION: (Cushing/Hoffman) to accept the Treasurer's Long Range Plan as presented. All "aye" on voice vote, motion carries.

Information Technology Services

Grube presented bills and vouchers for approval.

MOTION: (Hoffman/Cushing) to approve ITS bills and vouchers as presented. All "aye" on voice vote, motion carries.

E-mail Downtime

Grube explained the e-mail down time to the committee. She briefly explained the 3 servers and how they back-up and rebuild each other when one goes down. Grube stated when two of the servers are down they will not rebuild and the information has to be extracted. IBM stated that parts of the servers that were failing and the servers had to be fixed twice within 48 hours. Consultants worked around the clock to get the information rebuild. Grube states this is the County's 3rd down time within 20 years.

Tax Bill Processing Update

Grube gave a brief update on the totals of the tax bills that they calculated with a program ITS designed. Grube stated they started on November 30, 2009 with a rough start up but worked through any problems that came up.

Jack Young – Excused from meeting – 10:30

Finance

Sorenson presented bills, vouchers and blanket purchase orders for approval

MOTION: (Cushing/Hintz) to approve Finance bills and vouchers as presented. All "aye" on voice vote, motion carries.

October 2009 General Investments

Sorenson presented Oct 2009 General Investments

MOTION: (Cushing/Hoffman) to approve October 2009 General Investments as presented. All "aye" on voice vote, motion carries.

Blanket Purchase Orders for 2010

Sorenson presented a blanket purchase order for 2010 for approval

MOTION: (Cushing/Hintz) to approve ITS Blanket purchase orders as presented. All "aye" on voice vote, motion carries.

8. LINE ITEM TRANSFERS

MOTION: (Hoffman/Hintz) to approve line item transfers for Register of Deeds, Sheriff's Department, Emergency Management, Social Services, Land Information, Health Insurance, Forestry and Clerk of Courts. All "aye" on voice vote, motion carries.

9. RESOLUTION FOR LINE ITEM TRANSFERS

MOTION: (Cushing/Hintz) to approve the Resolution for Line Item Transfers and forward to the County Board at their January meeting. All "aye" on voice vote, motion carries.

10. ITS – TECHNOLOGY PLAN

Grube briefly updated ITS short term goals. No action taken by committee.

11. STRATEGIC PLANNING STATUS REPORT - None

12. PUBLIC COMMENT - None

13. ITEMS FOR FUTURE AGENDAS

Report/Update on Broadband Service – Jim Kumbera
2010 Blanket Purchase orders – Marge Sorenson
Vice Chairman for Finance & Insurance
M & I Bank - February

Committee agreed the next Finance & Insurance Meeting will be January 11, 2009. There will not have a meeting on December 28, 2009.

14. ADJOURNMENT

MOTION: (Hoffman/Cushing) to adjourn at 10:40 am. All "aye" on voice vote, motion carries.

Chairman, Ted Cushing

Secretary, Melodie Gauthier