

# Board of Health Committee

## January 14, 2010

**COMMITTEE MEMBERS PRESENT:** Romelle Vandervest, Carol Pederson, John Hoffman, Matt Matteson, Jim Sharon, Marge Saari, Dr. Joanna Gudel

**COMMITTEE MEMBERS ABSENT:** Laci McCann

**STAFF PRESENT:** Linda Conlon, Ann Ovsak, Linda Pipgras, Todd Troskey, Niki Kostrova

**OTHERS PRESENT:** Kurt Krouse (Building & Grounds), Charles Wickman

**MEETING CALLED TO ORDER** by Chairperson Romelle Vandervest at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Matteson, seconded by Pederson to approve today's agenda as presented. Motion carried.

Motion made by Hoffman, seconded by Matteson to approve minutes from December 10, 2009 regular meeting. Motion carried.

Public comment/ communications: Charles Wickman appeared to discuss the July non-smoking law. He would like to see a resolution to eliminate smoking on courthouse grounds. This will be addressed at February's Board of Health meeting.

Date of next meetings: February 18, 2010 at 8:30 a.m. in Committee Room #2 on the second floor.

Staff Program Update - Tobacco MJC Grant: Niki Kostrova gave update on the Multi-Jurisdictional Coalition Grant. Discussion only.

Part-time Assistant Tobacco Coordinator: Motion made Matteson, seconded by Gudel to approve request for a Part-time Assistant Tobacco Coordinator for 20 hours using grant funds. Motion carried.

2010 Sanitarian fees: Motion made by Gudel, seconded by Matteson to approve 2010 Sanitarian fees which are the same fees used by the state. Motion carried.

Sanitarian Re-inspection letter: Todd Trosky, Sanitarian is currently getting input from surrounding counties and will present findings at next meeting. Discussion only.

Monthly food license complaint summary: Summary given by Todd Troskey, Sanitarian.

- Complaint regarding worms in apples at a large retail food store in Rhinelander was investigated. The complaint was abated.

- Complaint regarding general kitchen conditions at a Minocqua restaurant was investigated. A majority of the issues were corrected on site. The complaint was abated.
- Complaint regarding unlicensed Woodruff facility was investigated. The facility will be pursuing a license to sell pre packaged pizza only.

Discussion only, no action taken.

Relocation Update: Kurt Krouse gave update on relocation of Public Health department. Corporation Counsel informed him that an architect must be used due to liability reasons, possible future sale of the property and prevailing wage rates. Discussion only, no action taken.

2010 Public Health Dept Action Plan: Motion made by Saari, seconded by Matteson to approve the 2010 Public Health Department Goal Action Plan. Motion carried.

Communicable disease update: 1 Ehrlichia, 6 Lyme, 1 Clamydia, 2 Blasto, 1 Campylobacter.

Health Hazard Update:

- Two mold complaints. Recommendations were given to landlord in the first complaint. The second complaint was referred to the City.
- Nitrate case in Sugar Camp was closed.

Discussion only, no action taken.

Requests for Meetings/Workshops: Motion made by Gudel, seconded by Hoffman to approve meetings and workshops as presented. Motion carried.

Line item transfers: None.

Vouchers and purchase orders: Motion by Matteson, seconded by Saari to approve vouchers and purchase orders as presented totaling \$2,688.71. Motion carried.

Agenda Items for Next Meeting: Sanitarian re-inspection letter and Wisconsin Association of Local Health Department's and Boards (WALHDAB) update, move to old WPS building, Tobacco resolution for smoke-free grounds.

Motion by Matteson, seconded by Pederson to adjourn at 1:45 pm. Motion carried.

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Committee Chairman

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Committee Secretary