

**MINUTES OF THE ONEIDA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
JANUARY 13, 2010**

**MEMBERS PRESENT:** Chairperson Brian Gehrig, Clarence Puza, Elmer Goetsch, Dan Kuzik, Jeff Miller, Tom Emond, John Sweeney, Terry Williams, Ken Korten Hof and Dawn Robinson, Program Assistant.

**MEMBERS NOT PRESENT:** John Sager, Andy Gee, Nick Scholtes, Linda Conlon and Dick Johns were absent.

Due to a previous meeting obligation, Elmer Goetsch will be a few minutes late. Due to a previous scheduled conference Nick Scholtes was excused.

**CALL TO ORDER**

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:04 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

MOTION: To approve the Agenda (Kuzik/Korten Hof, PASSED).

MOTION: To approve the July 1, 2009 Minutes (Puza/Korten Hof, PASSED).

**RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER**

Fully staffed.

**HAZMAT MEMBER APPLICATION**

*Howard Honig (Application):*

Relocated from Chicago to Minocqua and previously was employed by a Water Department. Honig has experience with chlorine, is a HazMat Technician, is a good candidate and brings a lot of knowledge to the Team.

MOTION: To place Howard Honig on the HazMat Team as a probationary member (Korten Hof/Puza, PASSED).

*Andrew Nelson (Application):*

Member of the Newbold Fire Department, not HazMat Technician Certified but has applied for classes numerous times with classes being cancelled. Nelson is going through EMT Training, was unable to attend the last month's training but stopped in and went over last months training material.

MOTION: To place Andrew Nelson on the HazMat Team as a probationary member (Korten Hof/Puza, PASSED).

**HAZMAT TEAM REPORT**

Puza provided the report, Exhibit #1.

**1:15 p.m.** Elmer Goetsch attended the meeting.

Introductions were made.

### **ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT**

#### *HazMat Incident Billing Policy & Procedure:*

Emergency Management statute was changed from Chapter 166 to Chapter 323, billing procedure has not changed.

MOTION: To approve changes to the HazMat Incident Billing Policy & Procedure (Sweeney/Kortenhof, PASSED).

#### *LEPC Compliance Inspector:*

Keep Puza as the LEPC Compliance Inspector.

MOTION: To appoint Puza as the LEPC Compliance Inspector (Kuzik/Miller, PASSED).

#### *LEPC Bylaws:*

Change the time of the meetings from 1:00 p.m. to 1:30 p.m.

MOTION: To approve the LEPC Bylaws (Goetsch/Gehrig, PASSED).

#### *2010 County HazMat Team Contracts:*

Contract with Lincoln, Vilas, Forest and Langlade counties. Contracted counties are paying for their dues with equipment.

#### *2010 Computer-HazMat Equipment Grant:*

Grant is due Friday and paperwork has been submitted and forwarded onto the State.

#### *Oneida County All Hazard Mitigation Plan Update:*

Plan is required to be updated in 2010. An Interest Group Meeting is scheduled for January 25, 2010 and the next Mitigation meeting is scheduled for February 11, 2010.

1:20 p.m. Terry Williams attended the meeting.

There was brief discussion regarding the time in which the meeting started.

#### *MABAS-Airport Exercise Schedule:*

A Tabletop Exercise and a Functional Exercise has been scheduled at the Rhinelander-Oneida County Airport. This is a mass casualty incident and incorporates the MABAS (Mutual Aid Box Alarm System) System. A Tabletop Exercise is scheduled for April 28<sup>th</sup> and the Functional Exercise is scheduled for August 11, 2010.

#### *Chapter 166 – 323 Update:*

Chapter 166 is being replaced with Chapter 323. If there is not a responsible spilling party (for a HazMat incident), then the State will reimburse the county for expenses.

**ITEMS FOR AND REPORT FROM CORPORATION COUNSEL**

None.

**REVIEW/APPROVAL OF BILLING FOR SPILLS**

Received payment for all incidents.

**PUBLIC COMMENTS**

None.

**OTHER ITEMS FOR DISCUSSION ONLY**

None.

**ITEMS FOR NEXT AGENDA**

Review Planning and Reporting facilities.

**SET DATE FOR NEXT MEETING**

The next meeting was scheduled for June 9th at 1:30 p.m.

**ADJOURN**

**1:25 p.m.** MOTION: To adjourn the meeting (Kortenhof/Duchac, PASSED).

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Brian Gehrig  
Chairperson

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Dawn Robinson  
Program Assistant