

**FINANCE & INSURANCE COMMITTEE MEETING**  
**Monday, April 26, 2010**

**MEMBERS PRESENT:** Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, David Hintz and Peter Wolk

**OTHERS PRESENT:**

Margie Sorenson, Finance Director  
John Potters, County Coordinator  
Melodie Gauthier, Committee Secretary

Robert Brusco, County Clerk  
Lynn Probst, Human Services

**1. CALL TO ORDER**

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**2. APPROVE AGENDA**

**MOTION: (Hintz/Wolk) to approve the April 26, 2010 agenda. All "aye" on voice vote, motion carries.**

**3. APPROVE MINUTES OF PREVIOUS MEETING (S)**

**Accept Minutes of April 12, 2010 and April 20, 2010 Finance & Insurance Committee meeting and March 18, 2010 Joint meeting with Department of Aging Building Committee, City of Rhinelander Finance, Wage and Salary Committee and Oneida County Economic Development Corporation Executive Board.**

**MOTION: (Hoffman/Young) to Accept Minutes of April 12, and April 20, 2010 Finance & Insurance Committee Meeting and Joint meeting on March 18, 2010. All "aye" on voice vote, motion carries.**

**4. ELECT VICE-CHAIR FOR FINANCE & INSURANCE COMMITTEE**

**MOTION: (Young/Hintz) to elect John Hoffman for Vice-Chair of the Finance & insurance Committee. All "aye" on voice vote, motion carries.**

**5. HUMAN SERVICE – UNAUDITED INCOME EXPENSE REPORT – LYNN PROBST**

Probst presented the 2009 Unaudited Income Expense Report from Human Services for approval. Total 2009 year end balances were: Budget- \$17,064,377, Revenues- \$17,678,157.57 and Expenses- \$17,595,087.02. The year ended with a Surplus of \$83,070.55.

**MOTION: (Hoffman/Young) to accept the Human Service's unaudited Income Expense Report for 2009. All "Aye" on voice vote, motion carries.**

**6. VOUCHERS, REPORTS AND PURCHASE ORDERS**

**County Clerk**

Brusco presented bills and vouchers for approval.

**MOTION: (Hoffman/Wolk) to approve the County Clerk's Bills and vouchers as presented. All "aye" on voice vote, motion carries.**

**Treasurer - NONE**

**Information Technology Services**

Sorenson presented ITS bills and vouchers for approval.

**MOTION: (Hoffman/Young) to approve ITS bills and vouchers as presented. All “aye” on voice vote, motion carries.**

Sorenson presented ITS Line Item Transfers for approval.

**MOTION: (Wolk/Hintz) to approve ITS Line Item Transfers as presented. All “aye” on voice vote, motion carries.**

**Finance**

Sorenson presented bills and vouchers for approval

**MOTION: (Hoffman/Cushing) to approve Finance’s bills and vouchers as presented. All “aye” on voice vote, motion carries.**

**February and March 2010 General Investments**

Sorenson presented February and March 2010 General Investments for approval.

**MOTION: (Young/Hoffman) to accept February and March’s 2010 General Investments as presented. All “aye” on voice vote, motion carries.**

**Update of Departmental Information Document**

Sorenson presented a draft letter regarding the updated information for the Departmental Information Document (DID). This letter will be sent to the Department Heads, County Board Supervisors and Oneida County Agencies from the Finance & Insurance Committee. The DID is scheduled to be updated every two years. Sorenson will return the next meeting (May 10, 2010) with an Original letter for the committee to sign.

**7. LINE ITEM TRANSFERS**

**MOTION: (Hoffman/ Cushing) to approve Line Item Transfers for Department on Aging, District Attorney’s Office, Social Services, Health, Sheriff Department, Register of Deeds, and Emergency Management. All “aye” on voice vote, motion carries.**

**8. RESOLUTION FOR LINE ITEM TRANSFERS - NONE**

**9. ITS – TECHNOLOGY PLAN - NONE**

**10. STRATEGIC PLANNING STATUS REPORT - NONE**

**11. PUBLIC COMMENT - NONE**

**12. ITEMS FOR FUTURE AGENDAS**

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**13. ADJOURNMENT**

**MOTION: (Hoffman/Young) to adjourn at 9:35 am. All “aye” on voice vote, motion carries.**