

FINANCE & INSURANCE COMMITTEE MEETING
Monday, May 10, 2010

Members present: Chairman Ted Cushing, Supervisors: John R Young, John Hoffman, David Hintz and Peter Wolk

OTHERS PRESENT:

Lynn Grube, ITS Director
Nick Scholtes, Highway Department
Kelly Gostisha, Dave Ness, M & I
John Potters, County Coordinator
Melodie Gauthier, Committee Secretary

Margie Sorenson, Finance Director
Lynn Grube, ITS Director
Lloyd Gauthier, Sheriff's Department
Robert Bruso, County Clerk

1. CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (HINTZ/WOLK) to approve the May 10, 2010 agenda. All "aye" on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (HOFFMAN/YOUNG) to accept minutes of April 26, 2010 Finance & Insurance Committee Meeting. All "aye" on voice vote, motion carries.

4. REVIEW/ENDORSE DENIAL OF CLAIM RESOLUTION

Lt. Gauthier & Bruso presented a Resolution denying a claim submitted by Jack & Debra Conley. Bruso states the notice of claim was referred to the County's insurance carrier and Corporation Counsel, both determined the claim should be denied.

MOTION: (YOUNG/HINTZ) to approve and endorse the Resolution of denial on the submitted claim by Jack & Debra Conley and forward to the County Board. All "aye" on voice vote, motion carries.

5. FIRST QUARTER HIGHWAY FUND BALANCES

Scholtes presented the First Quarter Highway Fund Balances for approval.

MOTION: (HOFFMAN/WOLK) to accept the First Quarter Highway Fund Balances as presented. All "aye" on voice vote, motion carries.

6. M & I BANK

Dave Ness and Kelly Gostisha updated the Committee on the Oneida County Investment Portfolio. (See portfolio for details in County Clerk's office – Finance and Insurance minute's book). The Committee took no action on the report.

7. VOUCHERS, REPORTS AND PURCHASE ORDERS

County Clerk

Bruso presented bills and vouchers for approval.

MOTION: (HOFFMAN/WOLK) to approve the County Clerk's bills and vouchers as presented. All "aye" on voice vote, motion carries.

Treasurer - none

Information Technology Services

Grube presented bills and vouchers for approval.

MOTION: (HOFFMAN/CUSHING) to approve ITS bills and vouchers as presented. All “aye” on voice vote, motion carries.

Grube presented a line item transfer for approval.

MOTION: (HINTZ/WOLK) to approve ITS line item transfer as presented. All “aye” on voice vote, motion carries.

Finance

Sorenson presented bills, vouchers and blanket purchase order for approval.

MOTION: (HOFFMAN/HINTZ) to approve Finance’s bills, vouchers, and blanket purchase order as presented. All “aye” on voice vote, motion carries.

Resolution of Reclassification of Payroll Purchasing Clerk

Sorenson presented a resolution for the committee’s signature regarding reclassification of the Payroll Purchasing Clerk position.

MOTION: (WOLK/CUSHING) to approve the Reclassification of the Payroll Purchasing Clerk as presented. All “aye” on voice vote, motion carries.

Waiver of 6 Month Vacancy Review-Payroll Purchasing Clerk

Sorenson requested a waiver of the 6 month vacancy review for the Payroll Purchasing Clerk position.

MOTION: (WOLK/HOFFMAN) to approve the waiver of the 6 month vacancy review for the Payroll Purchasing Clerk position. All “aye” on voice vote, motion carries.

Update of Departmental Information Document

Sorenson presented the memo for approval that will go to the Board of Supervisor, County Department Heads and County Agencies from the Finance and Insurance Committee, regarding the updated Information for the Departmental Information Documents (DID).

MOTION: (CUSHING/WOLK) to approve the update of the Departmental Information Document memo. All “aye” on voice vote, motion carries.

9. LINE ITEM TRANSFERS

MOTION: (HOFFMAN/HINTZ) to approve the Sheriff’s Office, Emergency Management and Forestry Department line item transfers. All “aye” on voice vote, motion carries.

10. RESOLUTION FOR LINE ITEM TRANSFERS - none

11. ITS – TECHNOLOGY PLAN - none

12. STRATEGIC PLANNING STATUS REPORT -none

13. PUBLIC COMMENT - none

14. ITEMS FOR FUTURE AGENDAS

M & I Bank – August 2010

15. ADJOURNMENT

MOTION: (WOLK/HOFFMAN) to adjourn at 10:10 am. All “aye” on voice vote, motion carries.

Chairman, Ted Cushing

Secretary, Melodie Gauthier